

## Risk assessment

**Assessment date: April 2020**

**Name of Assessor: David Mills**

**Assessment No:**

### Task risk assessment for: Guided walks (incorporating Educational Visit Standards 9/18)

Hazard	Risk	Risk group	Control measures (Describe the existing workplace precautions and risk control systems in place)	Likelihood	Severity	Risk level	Are existing controls adequate? Yes / No*
Traffic, including cyclists	Collision	Staff and children	Use pedestrian crossing when the green light shows, but even then be vigilant. Have an adult at the head of the party and at the end. Keep the party together. Be vigilant	1	3	3	Yes
The public	Abduction/violence	Staff and children	Be vigilant. Keep the party together. Be careful where I stop to talk to the children	1	6	6	Yes
Distractions which might cause a child to become separated from the party	A child becoming lost	Children	Be vigilant. Keep the party together. Have an adult at the front and the back. Manage the expectations of the children so that they know they are not going to visit any shops. Be wary when passing shops and be careful when passing other, unaccompanied children and young people.	2	3	6	Yes
Bad weather	A child getting very wet and/or cold	Children and staff	Have a `rainy day` plan so that we can stay in the building and wary about caught out by bad weather	1	2	2	Yes
Lack of planning	Being caught unprepared	Children and staff	All walks will be planned if there is anything out of the ordinary about them. The age and characteristics of the group will be taken into account and visit-specific risk assessments will be written as required. Our plans will be submitted to the school prior to the walk. We will assure the school about our insurance protection and the experience of the walk leader. NB the Council's Resilience Unit: 01922 652026 (day) and 01922 653252 (out of hours)	1	2	2	Yes

\* If the response is no, complete Risk Assessment Action Plan (Form RA 3)