



Cremation No.:	
Receipt No.:	
Memorial No.:	
Date of completion:	
Letter to applicant:	
Lease expires:	

## FOLEY MEMORIAL APPLICATION

<b>Applicant's details:</b>			
Full name:			
Home address:			
		Postcode:	
Email address:		Phone No:	

<b>Will the deceased's cremated remains be placed inside the Foley Memorial? (please tick)</b>	
YES	NO

<b>Do you wish to be present when the cremated remains are placed inside the Foley Memorial? (please tick)</b>	
YES (we will contact you to make an appointment once the memorial is ready)	NO

<b>Fee details:</b>	
New memorial fee:	
Replacement Memorial Fee:	Please dispose of existing memorial <b>or</b> I wish to collect the existing memorial
Lease renewal fee:	
TOTAL:	

I understand and accept that I:

- must notify Walsall Council Bereavement and Registration Services of any change of address.
- am leasing the Foley Memorial for a period of twenty years from the date of installation.
- must not place any additional vases, flower holders or other items on the memorial.
- agree to adhere to the Council Rules and Regulations in relation to Cemeteries and Crematoria. A full copy of which can be found at [www.walsall.gov.uk](http://www.walsall.gov.uk).

I understand and accept that the council:

- will supply and display this memorial in the position allocated at Streetly Crematorium for a period of twenty years in accordance with this lease following its initial installation.
- will use reasonable endeavours to contact me to inform me when the lease is about to expire and a renewal of the lease will be required for the Foley Memorial to remain in place.
- reserves the right to remove the Foley Memorial if a renewal of the lease does not take place. accepts no liability if it has been unable to contact the Applicant and the Foley Memorial is consequently removed.
- will contact me to take payment over the phone.
- will take all reasonable care to comply with the instructions given on this application form.
- is unable to accept responsibility for an incorrect inscription due to spelling errors.
- reserves the right to refuse or to vary any inscription that, in its absolute discretion, considers to be unsuitable.
- reserves the right to remove any additional vases, flower holders or other items placed on the memorial without notice.

I also understand and accept that any cremated remains within the Foley will be retained for 2 months after the expiration of the lease, and if no further contact is made by me the Remains will be scattered on the Garden of Remembrance with their location recorded.

By signing this document I authorise Bereavement Services to share any information on this form with third parties for the purpose of making the memorial plaque.

<b>Signature:</b>		<b>Date:</b>	
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Walsall Council will only ever create, use, store and or share your data in accordance with the data protection regulations and conditions for processing as set out in our privacy statement(s) which are available online via <http://go.walsall.gov.uk/privacy> statement. Should there be a requirement to share your information for any other purposes outside of our public functions, tasks and statutory requirements, Walsall Council will always ensure consent is appropriate wherever necessary.



## FOLEY MEMORIAL APPLICATION

<b>Deceased's details:</b>	
Full name:	
Date of death:	

<b>Please indicate what you are applying for: (please tick)</b>			
<input type="checkbox"/>	A new Foley Memorial, and have it inscribed with: (please tick)		
<input type="checkbox"/>	TEXT ONLY as shown below		
<input type="checkbox"/>	TEXT AND A GOLD IMAGE as shown below		
<input type="checkbox"/>	TEXT AND A COLOURED IMAGE as shown below		
<input type="checkbox"/>	TEXT as shown below and a PHOTO PLAQUE		
<input type="checkbox"/>	An additional inscription on an existing Foley Memorial	Foley No.:	
<input type="checkbox"/>	A lease renewal for an existing Foley Memorial	Foley No.:	

Please note: The lease of a Foley Memorial is for a period of twenty years from the date of completion. At the end of the twenty year period you will have the option to renew the lease for a further twenty years. If you choose not to renew the existing lease, the memorial will be removed from the display area.

Please note: If cremated remains are to be placed inside the Foley Memorial they must be contained within a plastic polytainer. Walsall Council can provide this type of container if necessary.

<b>Inscription:</b>																					
Please use BLOCK CAPITALS and remember that each line is restricted to 22 characters. A space counts as a character.																					
1.																					
2.																					
3.																					
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10.																					
11.																					
12.																					

<b>Artwork:</b>	
In addition to the inscription you can choose to have an image inscribed on the plaque which will be infilled (with either gold or coloured paints) or a ceramic photo plaque attached to the surface of the plaque.	
<b>Inscribed image:</b> if you would like an image inscribed on the memorial please describe what you require below and say whether you would like it to be gold or coloured.	
Floral design:	
Badge:	
Coat of arms:	
Other:	
If you have a picture of your preferred artwork please enclose it when you return this form.	
Please note that it is not always possible to replicate a true likeness to the image supplied when inscribing the plaque. If you require a true likeness you should choose a ceramic photo plaque.	
<b>Ceramic photo plaque:</b> if you would like a ceramic photo plaque attached to the memorial enclose the required photograph / picture when you return this form.	

If you need any assistance please e-mail us at BereavementServices@walsall.gov.uk or call the office on 0300 555 2848.